

# **Sacred Heart Catholic School**

## **Enrollment Forms 2018-2019**

Please return this entire packet by  
June 1, 2018

Support of Sacred Heart School is a tribute to our parish. We are blessed that our parish family is willing to help provide a Catholic education. Families are willing to pay tuition to help offset some of the costs of education. We want all families seeking a Catholic education for their children to be able to attend Sacred Heart School.

# Sacred Heart Catholic School

## 2018-2019 Tuition Schedule

<b>CHILDREN:</b>	<b>TUITION</b>
<i>One Child</i>	\$1925.00
<i>Two Children</i>	\$3625.00
<i>Three Children</i>	\$5200.00
<i>Four Children</i>	\$6525.00

*The cost of educating a child at Sacred Heart School is around \$5569. Tuition covers only about 35% of the cost of educating your student. The balance of the cost is covered by parish subsidy, the endowment fund, and school fund raising.*

<b>Number of Children</b>	<b>Yearly</b>	<b>Quarterly</b>	<b>Monthly</b>
<i>One Child</i>	\$1925.00	\$481.25	\$213.89
<i>Two Children</i>	\$3625.00	\$906.25	\$402.78
<i>Three Children</i>	\$5200.00	\$1300.00	\$577.78
<i>Four Children</i>	\$6525.00	\$1631.25	\$725.00

*If tuition costs are a concern, please contact the school office or complete the attached financial assistance form.*

# SACRED HEART SCHOOL TUITION CONTRACT

**Contract** made between Sacred Heart Parish of Reedsburg, Wisconsin operating Sacred Heart Catholic School and \_\_\_\_\_ as follows:

Parent /Guardian

1. **TUITION AND OTHER CHARGES:** You as parents agree to pay the total tuition and other charges according to the schedule and terms set forth in this contract. Financial assistance is available to those who qualify. Please fill out the attached Financial Assistance form if you wish to apply.
2. **EDUCATION:** We at Sacred Heart Catholic School agree to provide academic and religious education to each student for the school year, subject to compliance with this contract and the Sacred Heart Catholic School, Diocese of Madison and Office of Catholic Schools policies. Catholic education adds the dimension of a value system with Christ as a model. Sacred Heart Catholic School shall seek to create an atmosphere of faith and community. In cooperation with you as parents, who are the primary educators, our aim is to instill basic principles and to act as a motivator in the classroom. However, you as parents know that Sacred Heart Catholic School has limited financial resources and may not be able to provide the resources to meet all of the special or exceptional needs of some students. In such instances, Sacred Heart Catholic School reserves the right to dismiss a student. If Sacred Heart Catholic School exercises such right, tuition will be refunded on a prorated basis.
3. **TUITION ALLOWANCE/REFUND POLICY:** Tuition will be prorated if students are accepted after the first 4 weeks of the school year or leaves prior to the end of the school year. You agree that tuition and other charges are paid and made to ensure a place in the school for your child. The absence of a student does not materially decrease the expenses of the School.
4. **DISCIPLINE:** Discipline is considered an essential aspect of your child's development at Sacred Heart Catholic School. Students at Sacred Heart Catholic School are held accountable for their behavior. Misconduct may result in service time in school, loss of recesses, detention, Saturday school, suspension, or expulsion. Behavior that may result in suspension or expulsion may include, but not be limited to, sale/use or possession of any habit-forming substance or alcoholic beverage, disruptive behavior, verbal or physical assault, property damage, non-compliance with Sacred Heart Catholic School regulations or academic requirements, continual willful disobedience/open and persistent defiance of authority, habitual profanity/vulgarity, possession of a weapon, or failure to comply with policies of Sacred Heart Catholic School or the Diocese of Madison and the Office of Catholic Schools.  
  
Failure to cooperate with Sacred Heart School in its efforts to educate or discipline your child may seriously disrupt Sacred Heart Catholic School in general as well as frustrate our philosophy and obligation to educate all other students. Accordingly, you will agree to abide by all policies, rules, and regulations of Sacred Heart Catholic School and the Madison Diocese along with the Office of Catholic Schools.
5. **FAMILY HANDBOOK:** All school families are given a copy of the family handbook. By enrolling your child/children at Sacred Heart School, you agree to abide by our handbook as well as other school rules and policies, including any changes which may occur during the course of the school year.

**ENROLLMENT:** Please write the names of your children and indicate the grade they will be enrolled in for the 2018-2019 school year.

<u>Name of Student</u>	<u>Grade</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

Total Tuition Due: \_\_\_\_\_

**It is my intention to pay tuition:** (please check one)

- Completely at the beginning of the school year (August)
- At the beginning of each of the four quarters (August, November, January, March)
- In 9 monthly payments (Sept. to May)
- ACH Monthly Payments (9 automatic withdrawals from your bank account)

**If you are not choosing one of the options above, we ask that you pay at least \$50 per month.**

Other, please explain \_\_\_\_\_

**Home Parish:** Sacred Heart \_\_\_\_ Holy Family \_\_\_\_ St. Boniface \_\_\_\_ St. Patrick \_\_\_\_ Other: \_\_\_\_\_

**DELINQUENT ACCOUNTS:** If there is failure to pay, the contract will be in default. In the event of default, Sacred Heart Catholic School shall attempt to work with you to resolve the default on an amicable basis. Miss Marklein will work out a payment plan to benefit you, as parents, and Sacred Heart Catholic School. Sacred Heart sends out tuition letters each month of the school year reminding families of any outstanding tuition. If tuition is behind and no payment plan has been worked out by the end of the school year, Sacred Heart Catholic School may withhold the report card, refuse to enroll the student at Sacred Heart for the ensuing year, or seek collection of the tuition and other charges in small claims court and recover all of the costs and expenses thereof, including reasonable attorney's fees.

Please sign and date below to acknowledge that you have read and accept this contract.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Sacred Heart Catholic School**

**Reedsburg, Wisconsin**

**APPLICATION FOR FINANCIAL ASSISTANCE**

Family Name: \_\_\_\_\_

Names and ages of household members: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Estimated Annual Income: \_\_\_\_\_

Estimated tuition amount that you would be able to pay: \_\_\_\_\_

Briefly explain the circumstances which indicate your need for financial assistance.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*We require that families first apply for the federal government's Free and Reduced Lunch Program. Registration forms will be available in August.**

**\*We also ask that families pay the first \$100 of tuition as a good will gesture.**

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note that the funds used for financial assistance grants are anonymously given by parish members. Families receiving grants are also kept strictly confidential. Families may apply for assistance at registration or at any time during the school year. We require that all families requesting grants first apply for the National School Lunch*

*Programs free or reduced lunch, as this program provides federal funding for a wide variety of program at our school as well as the public school.*

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